



บันทึกข้อความ

ส่วนราชการ กลุ่มงานกิจการต่างประเทศ กองประชาสัมพันธ์และกิจการต่างประเทศ หมายเลขโทร 1338
ที่ ศธ 0530.1(10.3)/ว 1139 วันที่ 6 กันยายน 2560

เรื่อง ขอความอนุเคราะห์ประชาสัมพันธ์โครงการแลกเปลี่ยนนิสิต ณ Universiti Brunei Darussalam (UBD) สำหรับภาคเรียนที่ 2

เรียน คณบดี/ ผู้อำนวยการสำนัก-สถาบัน-ศูนย์

ด้วย Universiti Brunei Darussalam (UBD) ประเทศบรูไน ได้ประชาสัมพันธ์โครงการแลกเปลี่ยนนิสิต ปีการศึกษา 2560 ภาคเรียนที่ 2 โดยนิสิตที่สนใจเข้าร่วมสามารถสอบถามข้อมูลเพิ่มเติมและจัดส่งเอกสารการสมัครได้ที่ นางสาวจีรนนท์ สุทธิจันทร์ กลุ่มงานกิจการต่างประเทศ กองประชาสัมพันธ์และกิจการต่างประเทศ ภายในวันที่ 27 กันยายน 2560 รายละเอียดตามเอกสารที่แนบมาพร้อมนี้

จึงเรียนมาเพื่อโปรดทราบและประชาสัมพันธ์ให้นิตทราบโดยทั่วกัน

(ผู้ช่วยศาสตราจารย์ชลธิ โพธิ์ทอง)

ผู้ช่วยอธิการบดีฝ่ายประชาสัมพันธ์และกิจการต่างประเทศ



Jocebel Bonilla <belleb.msu@gmail.com>

[Apply Now!] UBD Student Exchange Programme 2017-2018 (Semester 2)

1 message

Dr Sabrina binti Dato Paduka Hj Mohd Daud <sabrina.daud@ubd.edu.bn>

Tue, Aug 22, 2017 at 9:26 AM

To: Dr Sabrina binti Dato Paduka Hj Mohd Daud <sabrina.daud@ubd.edu.bn>

Dear International Exchange Partners,

Warm greetings from Universiti Brunei Darussalam (UBD)!



We are pleased to announce that nomination and application for **Semester 2, 2017-2018** is now open (factsheet attached)

Term Dates

Freshers' Week: 3 to 7 January 2018

Semester 2, 2017-2018: 8 January to 13 May 2018

Please find the nomination and application information for exchange students as follows:

Deadlines

Nomination Deadline	1 October 2017
Nomination (Online Only)	Click Here
Application Deadline (By Email Only)	1 November 2017

Application form (including supporting documents) can be emailed to the Deputy Director of Global Relations at sabrina.daud@ubd.edu.bn or office.gr@ubd.edu.bn

Please kindly note that we no longer accept hard copies.

Eligibility

1. Completed at least one year of full-time study at one of UBD's partner universities;
2. Nominated by the International Office (or equivalent) of home university;
3. Achieved a minimum of CGPA 2.5 (out of 4.0) or 3.0 (out of 5);
4. English proficiency of IELTS 6.0 or TOEFL 550 or equivalent.

Application Process (3 Phases)

Application Phase 1 (by 1 November 2017)

1. Email the completed application form ([click here](#)).
 - o Modules available: As an indication, [please click here](#) for last year's Semester 2, 2016-2017 modules (subject to change)
2. Email a clear scanned copy of passport photo page
3. Email certified true copies of:
 - o Latest academic transcript
 - o Latest English proficiency test score

Application Phase 2 (After Accepted by Faculty in UBD)

1. Email a copy of completed medical check

Application Phase 3 (After Medical Check Passed)

1. Email a copy of medical insurance valid in Brunei for duration of study in UBD
2. Email a copy of flight itinerary (recommended arrival date: 2 January 2018)

Kind regards,

Sabrina Daud, PhD

Deputy Director of Global Relations | Office of Assistant Vice-Chancellor (Global Affairs)

Lecturer in Economics | UBD School of Business and Economics (UBDSBE)

Universiti Brunei Darussalam (UBD) | Jalan Tungku Link BE1410 | Brunei Darussalam

E: sabrina.daud@ubd.edu.bn or drsabrina.daud@gmail.com (alternative) | T: +673 246 0922 or +673 246 0923 Ext. 2112 | F: +673 246 3062 | W: www.ubd.edu.bn

Read about the latest developments in UBD in our Discover UBD Magazine: <http://www.ubd.edu.bn/news-and-events/discover-ubd.html>

UBD breaks into QS World University Rankings: <http://www.ubd.edu.bn/news-and-events/news/2017/06/10/ubd-breaks-into-qs-world-university-rankings/#news>

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 **UBD Exchange Fact Sheet S2 2017-2018.pdf**
293K

เรียน ผู้ช่วยอธิการบดีฝ่ายประชาสัมพันธ์และกิจกรรมต่างประเทศ

- เพื่อโปรดทราบ
 - เพื่อโปรดพิจารณา
 - เห็นควรมอบ/แจ้ง *ข้อมูล ที่ ดำเนินการ*
- ปลอก ลมพินิจ ไป บัง ตามา ต่างๆ*

บมจป
28 ส.ค. 2560

*-ทราบ
-ตามแผน*


(ผู้ช่วยศาสตราจารย์ชลธิ์ โพธิ์ทอง)

ผู้ช่วยอธิการบดีฝ่ายประชาสัมพันธ์และกิจกรรมต่างประเทศ



Dear International Exchange Partners,

Greetings from Universiti Brunei Darussalam (UBD)!

We are pleased to announce that nomination for the **Semester 2, 2017-2018** is now open.

Please find the information on the student exchange application process as follows:

Contact Person

Dr Sabrina Daud

Deputy Director of Global Relations
Office of Assistant Vice-Chancellor (Global Affairs)

Office Telephone Number: +673 246 0922 / 0923 Ext. 2112

Fax Number: +673 246 3015 / 3062

Email: sabrina.daud@ubd.edu.bn or office.gr@ubd.edu.bn

(A) Deadlines

Nomination Deadline	1 October 2017
Nomination (Online Only)	Click Here
Application Deadline (By Email Only)	1 November 2017

Application form (including supporting documents) can be emailed to the Deputy Director of Global Relations at sabrina.daud@ubd.edu.bn or office.gr@ubd.edu.bn

Please kindly note that we no longer accept hard copies.

(B) Eligibility

1. Completed at least one year of full-time study at one of UBD's partner universities;
2. Nominated by the International Office (or equivalent) of home university;
3. Achieved a minimum of CGPA 2.5 (out of 4.0) or 3.0 (out of 5);
4. English proficiency of IELTS 6.0 or TOEFL 550 or equivalent.

(C) Application Process (3 Phases)

Application Phase 1 (by 1 November 2017)

1. Email the completed the application form (please click here);
 - a. Modules here: As an indication, click here for last academic year's modules for Semester 2 (2016-2017) (subject to change).
2. Email a clear scanned copy of passport photo page;
3. Email certified true copies of:
 - a. Latest academic transcript
 - b. Latest English proficiency test score

Application Phase 2 (After Accepted by Faculty in UBD)

4. Email a copy of completed medical check (please click here);

Application Phase 3 (After Medical Check Passed)

5. Email a copy of medical insurance valid in Brunei for duration of study in UBD.
6. Email a copy of flight itinerary (recommended arrival date: 2 January 2018).

(D) Pre-Arrival

Visa

UBD will process a visa-on-arrival for all exchange students.

1. Email a clear scanned copy of passport photo page and copy of medical insurance **at least one month** in advance of arrival.
2. Upon arrival, the International Students Coordinator will endorse the visa-on-arrival and convert it to a student visa within two weeks. Please make an appointment to see Madam Sendi Batu (sendi.batu@ubd.edu.bn) immediately after you have arrived in UBD.

3. Once their studies have ended in UBD, all exchange/non-graduating students **must cancel the student visa at least two (2) weeks** prior to leaving the university. Please make an appointment to see Madam Sendi Batu (sendi.batu@ubd.edu.bn) **no less than two (2) weeks prior** to planned departure date.

Student Registration during Freshers' Week

Please bring the following documents:

1. A copy of UBD acceptance letter
2. A copy of passport photo page
3. 2 x passport-size photos (with blue background)
4. A copy of medical insurance
5. A copy of medical check

(E) Arrival

Arrival and Term Dates

Recommended Arrival Date:	2 January 2018
Freshers' Week:	3 to 7 January 2018
Term Dates:	8 January to 13 May 2018

Airport Transfer

Global Relations Office will arrange complimentary airport transfer for all exchange/non-graduating students within working hours and working days (Monday to Thursday, Saturday, 7.45am to 4.30pm). Arrival outside working days and hours may incur a BND\$30 charge.

(F) Accommodation

UBD will provide on-campus accommodation for all exchange/non-graduating students, subject to availability, at the Core Residential College.

The Core Residential College consists of self-contained single-gender apartments. Each apartment is fully air-conditioned with 5 single-gender bedrooms with desk and wardrobe, shared kitchen, shared living space and shared bathroom as well as washing machine. Rental is around USD\$200 per month (utilities included).

To apply for accommodation, please email reservation.ubdcorp@ubd.edu.bn immediately after you receive your acceptance letter from Global Relations Office.

(G) Fees and Living Costs

Tuition Fees and Expenses

1. Tuition fees are waived during the exchange period.
2. All other expenses (including accommodation) will be borne by the student.

Estimated Living Cost

USD\$300 to USD\$600 per month for living expenses (excluding accommodation costs).

USD\$1 = BND\$1.36 (as of 22 August 2017, subject to change thereafter).

(H) Academic Information

Important Dates

- 8 January to 25 February 2018: **Teaching Period** (1st Half of Semester)
26 February to 4 March 2018: **Mid-Semester Break**
5 March to 22 April 2018: **Teaching Period** (2nd Half of Semester)
23 April to 29 April 2018: **Revision Week**
30 April to 13 May 2018: **Examination Period**

Available Modules

1. Please peruse through the individual academies/faculties at: <http://www.ubd.edu.bn/admission/undergraduate/gennext-degree-programme/degree-programmes/>
2. As an indication, [click here](#) for last academic year's modules for Semester 2 (2016-2017) (subject to change).

Note:

- All exchange/non-graduating students will not be allowed to enroll for any graduate modules, without approval of the faculty concerned;
- Non-Malay speaking exchange/non-graduating students are not encouraged to enroll in any Malay language or Malay-taught modules.

Average Course Load Per Semester

Minimum: 16 modular credits (4 modules)

Maximum: 20 modular credits (5 modules)

Transcripts

Exchange/non-graduating students are encouraged to collect their transcripts prior to leaving UBD (if transcripts are already available). However, if students leave prior to the availability of their transcripts, then Global Relations Office will courier the documents to the International Office of the student's home university (scanned copies will also be emailed).

Thank you and we look forward to welcoming you to Universiti Brunei Darussalam (UBD)!



Dear International Exchange Partners,

Greetings from Universiti Brunei Darussalam (UBD)!

We are pleased to announce that nomination for the Academic Year 2017-2018 is now open. Please find the information on the student exchange application process as follows:

Contact Person(s):

Dr. Sabrina Daud
Deputy Director of Global Relations
Office of Assistant Vice-Chancellor (Global Affairs)

Office telephone number: +673 246 0922/0923 Ext. 2112

Fax number: +673 246 3015/3062

Email: sabrina.daud@ubd.edu.bn or office.gr@ubd.edu.bn

APPLICATION

Application deadline for Semester 1 (August to December): **June 1st**

Nomination deadline for Semester 1 (August to December): May 1st

Application deadline for Semester 2 (January to May): **November 1st**

Nomination deadline for Semester 2 (January to May): October 1st

Scanned copies of application forms (including supporting documents) can be emailed to the Deputy Director of Global Relations. **We do not require hard copies to be mailed.**

Eligibility:

1. Completed at least one year of full-time study at one of UBD's partner universities;
2. Nominated by the International Office of home university;
3. Achieved a minimum of GPA 2.5 (out of 4.0) or 3.0 (out of 5);
4. English proficiency of IELTS 6.0 or TOEFL 550 or equivalent.

Procedure:

1. Complete the application form;
2. Provide a clear copy of passport;
3. Provide certified true copies of academic certificates, transcripts, English proficiency qualifications including academic references;
4. Provide a copy of valid health insurance and **medical check-up or fitness certificate**.

Visa Requirement and Procedure:

Two (2) documents required: **a) Student Visa, and b) Student Pass**

1. UBD's International Students Centre (ISC) will assist all exchange/non-graduating students to apply for their student visa and student pass. All successful applicants only need to submit scanned clear copies of their passport to UBD **at least 2 months** before their arrival. Successful visa applicants will initially be issued an entry visa-on-arrival. Thereafter, ISC will proceed to convert this visa-on-arrival to a student visa and student pass. Please make an appointment to see Madam Sendi Batu (sendi.batu@ubd.edu.bn) immediately after you have arrived in UBD.

Note:

1. Once their studies have ended in UBD, all exchange/non-graduating students **must cancel both** the student visa and student pass prior to leaving the university (Student Central can assist on these matters). The cancellation process **can take up to two (2) weeks** therefore students must plan their departure date accordingly.

ARRIVAL

Exchange/non-graduating students are expected to arrive a few days before the Freshers' Week (orientation):

Semester 1 – 24 July 2017 to 30 July 2017

Semester 2 – 3 January 2018 to 7 January 2018

Airport transfer:

Office of Assistant Vice-Chancellor (Global Affairs) will arrange complimentary airport transfer for exchange/non-graduating students (do send us your flight itineraries **at least 2 weeks** in advance).

Insurance:

All exchange/non-graduating students are **strictly required** to have a valid international medical insurance (and must have submitted certified medical check-up documents before arrival in Brunei) for their entire study period in Universiti Brunei Darussalam.

Tuition Fees and other fees:

1. Tuition fees are waived during the exchange period.
 2. Other expenses (including accommodation) will be borne by the student.
-

Estimated Living Cost:

USD\$450 to USD\$550 per month for living expenses (excluding accommodation costs).

USD\$1 = BND\$1.41 (as of 2 March 2017, subject to changes).

ACADEMIC SCHEDULE

Important Dates:

Semester 1

31 July 2017 to 3 December 2017

Semester 2

8 January 2018 to 13 May 2018

Available Modules:

Please peruse through the individual academies/faculties/schools at:

<http://www.ubd.edu.bn/admission/undergraduate/gennext-degree-programme/degree-programmes/>

Note:

- All exchange/non-graduating students will not be allowed to enroll for any graduate modules;
- Non-Malay speaking exchange/non-graduating students are not encouraged to enroll in any Malay language or Malay-taught modules.

Average Course Load per semester:

Minimum: 16 modular credits (4 modules)

Maximum: 20 modular credits (5 modules)

Transcripts:

Exchange/non-graduating students are encouraged to collect their transcripts prior to leaving UBD (if transcripts are already available). However, if students leave prior to the availability of their transcripts, then the Office of Assistant Vice-Chancellor (Global Affairs) will mail the documents to the International Office of the student's home university (scanned copies will also be emailed).

Thank you and we look forward to welcoming you to Universiti Brunei Darussalam!



Form
Ex/NG-01 Application for
Exchange / Non-Graduating
Programme

Universiti Brunei Darussalam

Please return your completed form to the following address :-

Office of Admissions and Student Records

Mezzanine Floor, Chancellor Hall

Universiti Brunei Darussalam

Jalan Tungku Link

Gadong, BE 1410

NEGARA BRUNEI DARUSSALAM.

Tel : +673-2-463001 Ext 1186/1194/1196

Fax : 673-2-460062

E-mail : office.admission@ubd.edu.bn

URL : <http://www.ubd.edu.bn>

You are required to submit a set of the completed application includes: -

1. Completed application form (Ex/NG-01)
2. A copy of passport
3. Certified true copies of academic certificates, transcripts and English proficiency qualification
4. A security clearance letter from country of origin

NOTE : Certified English Translation must be submitted for supporting documents that are not in the English Language. Online application is currently not available.

SECTION 1 – PERSONAL DETAILS		[Please use BLOCK LETTERS]								
Name (as appears in your passport)										
Title (please tick where appropriate)	Miss	<input type="checkbox"/>	Ms	<input type="checkbox"/>	Mrs	<input type="checkbox"/>	Mr	<input type="checkbox"/>	Dr	<input type="checkbox"/>
Date of Birth (dd/mm/yyyy)										
Gender										

SECTION 2 – ADDRESS DETAILS		[Please use BLOCK LETTERS]							
Contact Address (for Correspondence)									
Address (Line 1)									
Address (Line 2)									
City, State/Province									
Country									
Postcode/Zip Code									
Telephone (with country + area code)									
E-mail address									
Permanent Home Address									
Address (Line 1)									
Address (Line 2)									
City, State/Province									
Country									
Postcode/Zipcode									
Telephone (with country + area code)									
E-mail address									

SECTION 3 – PERIOD OF STUDY / SOURCE OF FUNDING [Please tick the appropriate box]			
Semester I August - December	<input type="checkbox"/>	Semester II January - June	<input type="checkbox"/>
Full Year August-June	<input type="checkbox"/>		
M.O.U Grant (Waiver of Tuition Fees)	<input type="checkbox"/>	Self-Funding	<input type="checkbox"/>
		Scholarship, please state :	

SECTION 4 – PASSPORT DETAILS [Please use BLOCK LETTERS]	
Your passport must be valid for at least six months after the completion of this programme	
Passport Number	
Place of Issue	
Issue date (dd/mm/yyyy)	
Expiration date (dd/mm/yyyy)	

SECTION 5 – ENGLISH LANGUAGE PROFICIENCY			
IELTS score :	<input type="text"/>	Test date :	<input type="text"/>
TOEFL score :	<input type="text"/>	Test Date :	<input type="text"/>
GCE 'O' Level English Language, grade :	<input type="text"/>	IGCSE English as a Second Language, grade :	<input type="text"/>
Others, please state :			

SECTION 6 – DISABILITIES [Please tick the appropriate box]	
Please inform us of any disabilities that may necessitate special arrangements, facilitates or treatment. All information will be treated with the strictest confidence. Please tick the appropriate box(s).	
Dyslexia	<input type="checkbox"/> Visually Impaired/Partially Sighted
Hair Impairment	<input type="checkbox"/> Wheelchair User/Mobility Difficulties
Personal Care Support	<input type="checkbox"/> Multiple Disabilities
Unseen Disabilities, e.g. Diabetes	<input type="checkbox"/>
If you have a disability not listed above, please give brief details :	
If support is required, please give brief details :	

SECTION 7 – CURRENT / MOST RECENT EDUCATIONAL INSTITUTION [Please use BLOCK LETTERS]	
Name of Current/Most Recent Institution	
Month and Year of Entry (mm/yyyy)	
Month and Year of Leaving (mm/yyyy)	
Year of Study	
Degree	
Cumulative GPA	
Major	
Minor	

SECTION 10 – REFEREE DETAILS		[Please use BLOCK LETTERS]	
Applicant must provide one academic reference (e.g. professor) to support your application and who is able to assess whether Exchange/Study Abroad is suitable for you. Please attach the letter of reference from the Referee to this application.			
Name			
Occupation/Relationship to Applicant			
Address (Line 1)			
Address (Line 2)			
City, State/Province			
Country			
Postcode/Zipcode			
Telephone (with country + area code)			
E-mail address			

SECTION 11 – CRIMINAL CONVICTIONS		[Please tick the appropriate box]	
If you have a relevant criminal conviction, please tick the box			
Have you previously been refused admission to study, or continuation of study, other than on academic grounds?	Yes	No	

SECTION 12 – PERSONAL STATEMENT & DECLARATION
Please enter below a personal statement by yourself which could include details of your aptitude for study; details of any relevant practical experience, responsibilities, or previous study abroad or exchange; outside interest; reasons for wishing to study at the Universiti Brunei Darussalam; reasons for wishing to visit Brunei, etc. [Please continue on a separate sheet if necessary]

DECLARATION
I certify that the information given in this application is correct and complete. If I am admitted to the University I undertake to observe the University's Regulations and to ensure payment of tuition fees and other financial liabilities to the University. I agree that the Universiti Brunei Darussalam may process personal data contained in this form, or other data that the University may obtained from me or other people whilst I am an applicant and student, for purposes connected with my application or for any other legitimate reason
Signature of Applicant :
Date :